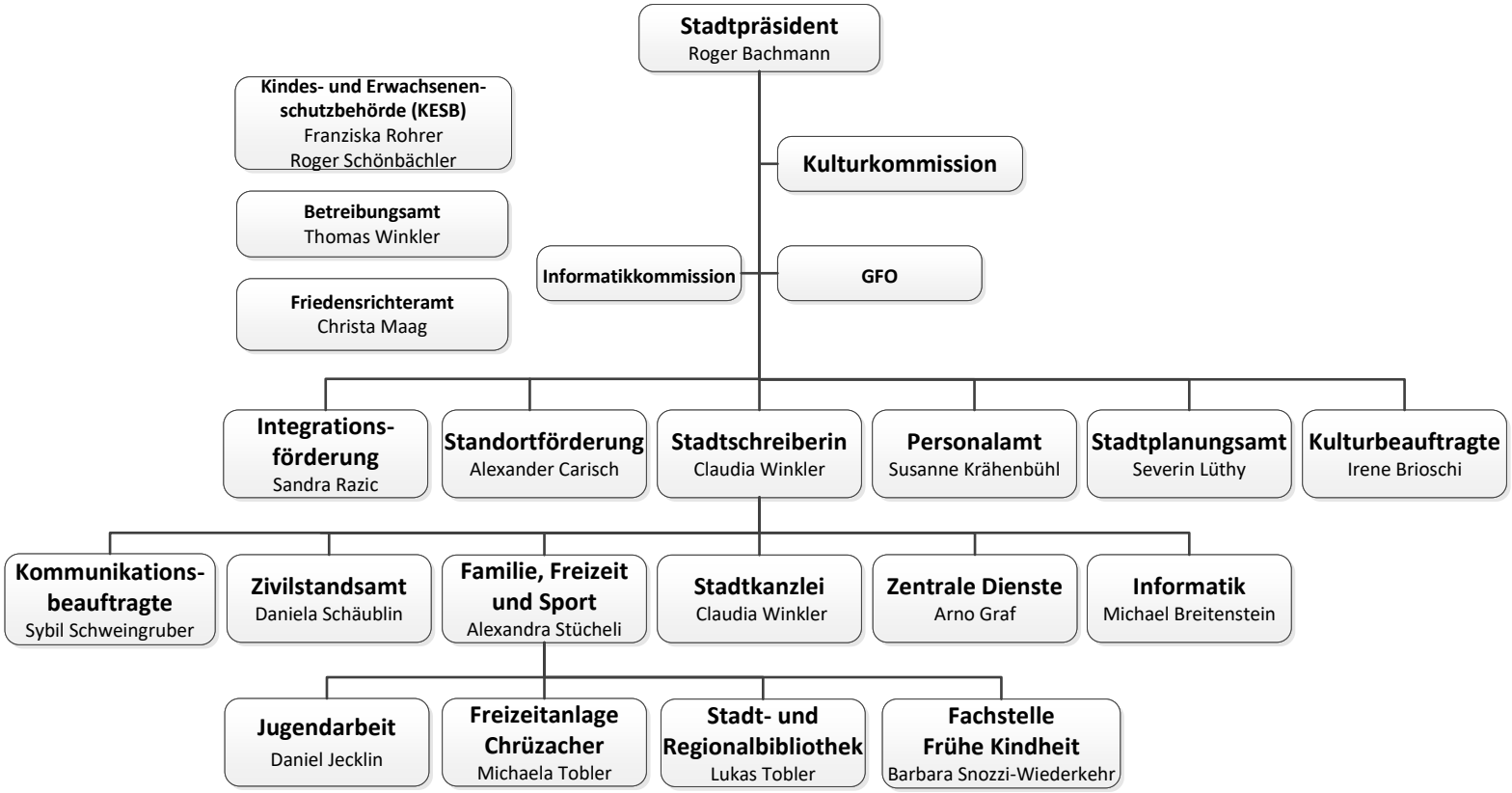Präsidialabteilung